

**CONDITION OF PREMISES CHECKLIST**

Office of Residential Tenancies

To be completed at move-in and move-out. Both parties should keep a signed copy.

**Landlord/Agent Legal Name(s):****Tenant Legal Name(s):****Rental Unit Address:****Date of Move-In:****Date of Move-Out:****Number of Keys to Tenant(s):****Number of Keys to Landlord(s):**

	<b>Move – In</b>	<b>Move – Out Include Estimated Cost to Repair</b>	<b>Initials</b>
<b>Kitchen</b>			
Stove			
Hood			
Refrigerator			
Dishwasher			
Microwave			
Cupboards & Doors			
Countertops & Sink			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Other:			
<b>Bathroom</b>			
Bathtub/Shower			
Toilet			
Sink/Vanity			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Other:			
<b>Living Room/Dining Room</b>			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Other:			

	Move – In	Move – Out Include Estimated Cost to Repair	Initials
<b>Bedroom 1</b>			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Closets & Doors			
Other:			
<b>Bedroom 2</b>			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Closets & Doors			
Other:			
<b>Bedroom 3</b>			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Closets & Doors			
Other:			
<b>Bedroom 4</b>			
Floor			
Ceiling			
Electrical/Fixtures			
Walls & Trim			
Windows/Window Coverings			
Closets & Doors			
Other:			
<b>Basement</b>			
Floor			
Ceiling			
Walls & Trim			
Electrical/Fixtures			
Windows/Window Coverings			
Other:			

	<b>Move – In</b>	<b>Move – Out Include Estimated Cost to Repair</b>	<b>Initials</b>
<b>Hall(s) &amp; Stairs</b>			
Floor			
Ceiling			
Walls & Trim			
Electrical/Fixtures			
Closets & Doors			
Windows/Window Coverings			
Other:			
<b>General</b>			
Balcony			
Parking Spot			
Garage			
Yard			
Hot Tub			
Pool			
Electrical			
Washer			
Dryer			
Furnace			
HRV			
Other:			

**Tenant Comments:**

**Landlord Comments:**

**Move-In**

**Tenant Signature(s) and date:**

**Landlord Signature(s) and date:**

**Move-Out**

**Tenant Signature(s) and date:**

**Landlord Signature(s) and date:**

**Tenant Forwarding Address and Phone Number at Move-Out:**